

NEBRASKA BOARD OF BARBER EXAMINERS
1220 Lincoln Mall, Suite 100, Lincoln, NE

Draft Minutes are not approved until the next Board meeting on January 26, 2025

Draft Minutes
Sunday, October 27, 2024, Business Session

1. **Call to Order** - At approximately 8 a.m., the Business Session opened at the Xenon A Stephanie Moss Academy, 8516 Park Drive, Omaha, NE. A copy of the Open Meeting Act observed. Meeting Notice posted on agency web site and posted at the Board Office. Persons present, President Joseph Scoville, Vice President Courtney Daubendiek, member Tara Sterms, and Director Kenneth Allen.
2. **Election of Officers** – Tara Sterms nominated Courtney Daubendiek for President, seconded by Joseph Scoville, accepted by Courtney Daubendiek. Joseph Scoville nominated Tara Sterms for Vice President, seconded by Courtney Daubendiek, accepted by Tara Sterms. Joseph Scoville will remain as a member of the Board until notification from the Governor’s office of Board member appointment.
3. **Public Comment** – Four instructors from College of Hair Design spoke on the 500-hour program and Linda Pochop for Xenon Academy spoke.
4. **Meeting Minutes** - Minutes of the July 21, 2024 sessions reviewed. The motion by Scoville to approve the Minutes, seconded by Sterms, Daubendiek concurred.
5. **New Business** –
 - (A) The Fund Detail Reports and Budget Status Reports of expenditures and revenues for July, August and September 2024 were present for Board review. The motion by Scoville to approve the reports as presented, seconded by Sterms, Daubendiek concurred.
 - (B) Director Allen presented the 2025-2027 Agency Budget. The motion by Scoville to approve the Budget, seconded by Sterms, Daubendiek concurred.
 - (C) Barber Poles Displayed, Director Allen reported no complaints concerning barber poles displayed at locations not licensed as a barber-shops pursuant the Barber Act §§71-201.
6. **Closed Session** - At 8:20 a.m., motion by Daubendiek to proceed to closed session pursuant to Statute 84-1410 to deliberate on sensitive and legal issues seconded by Sterms, Scoville concurred. Vote to enter closed session: Sterms, yes. Daubendiek, yes. Scoville, yes. Motion by Daubendiek at 8:22 a.m. to end closed session seconded by Sterms, Scoville concurred. Vote to end closed session: Sterms, yes. Daubendiek, yes. Scoville, yes.
7. **Board Ruling on Individuals** – Documents submitted on behalf of **Rashad M Wilson**, reviewed by the Board. Motion by Scoville, Wilson must resubmit a current CHR in April 2025, seconded by Sterms, Daubendiek concurred.
8. **Directors Reports** –
 - (A) Director Allen presented a plan submitted by Xenon regarding exam prep for students, reviewed by the Board. Motion by Scoville to approve the plan, seconded by Sterms, Daubendiek concurred.
 - (B) A 500-hour course designed by CHD was presented to the Board. Motion by Scoville to approve the course and proceed to amend current statute, seconded by Sterms, Daubendiek concurred.
 - (C) 2026 Exam Dates and Locations were presented to the Board for review. Motion by Scoville to approve the proposed dates and locations for 2026, seconded by Sterms, Daubendiek concurred.
 - (D) 2025 Periodic Use Agreement for the Barber Schools to lease the schools on examination days was presented to the Board. Motion by Scoville to approve the Agreements, seconded by Sterms, Daubendiek concurred.
9. **Application Review** -
 - (A) Documents submitted on behalf of **Michael R Baker** regarding licensure, reviewed by the Board. Motion by Scoville to approve the approval of barber licensure for Baker, seconded by Sterms, Daubendiek concurred.
 - (B) Director Allen presented documents submitted on behalf of **Martha Agustina Sosa** regarding licensure, reviewed by the Board. Motion by Scoville to approve the approval of licensure by credentials, seconded by Sterms, Daubendiek concurred.
 - (C) License by Credentials application and documents submitted on behalf of **Carol Engel** requesting an appeal of an April 2024 Board ruling presented by the Director. Motion by Scoville to uphold the April 2024 ruling, seconded by Sterms, Daubendiek concurred.

- (D) License by Credentials application and documents submitted on behalf of **Ashley Sheckler** requesting an appeal of an April 2024 Board ruling presented by the Director. Motion by Scoville to uphold the April 2024 ruling, seconded by Sterns, Daubendiek concurred.
- (E) License by Credentials application and documents submitted on behalf of **Stephanie Moss** presented by the Director. Motion by Scoville to deny the License by Credential application, seconded by Sterns, Daubendiek concurred.
- (F) **Examinee Credential Applications -**
 - (1) Director Allen presented documents and application for examination for **Daniel Caceres Diaz**. Motion by Scoville to approve Caceres Diaz for examination, seconded by Sterns, Daubendiek concurred.
 - (2) Director Allen presented documents and application for examination for **Juan Carlos Bautista Garcia**. Motion by Scoville to approve Bautista Garcia for examination, seconded by Sterns, Daubendiek concurred.
 - (3) Director Allen presented documents and application for examination for **Karel Quintana Armentero**. Motion by Scoville that Quintana Armentero must submit more documents prior to approval of barber examination, seconded by Sterns, Daubendiek concurred.
 - (4) Director Allen presented documents and application for examination for **Bartolo Lopez Perez**. Motion by Scoville to approve Lopez Perez for examination, seconded by Sterns, Daubendiek concurred.
 - (5) **School Examinee Credentials** - Director Allen presented credentials submitted by twenty applicants for the registered barber examination. Motion by Scoville: to accept all applicants, with the stipulation that the Board cannot issue a certificate to students B. Brown, K. Brown, S. Htoo, A. Lewis, O. Limon, J. Maldonado-Meza, A. Naif, A. Barker Nanfito, M. Ramirez, H. Soe, K. Steuben Allen, and R. Torres, until they have successfully passed the examinations and the required documentary evidence are submitted to the Board office by their respective school, verifying that all requirements have been met. The motion seconded by Sterns, Daubendiek concurred.

There being no further business, motion by Scoville to adjourn the meeting session, seconded by Sterns, Daubendiek concurred, the meeting adjourned at 8:55 a.m.

Sunday, October 27, 2024, Examination Session

The Board of Barber Examiners met at 10:00 a.m. Sunday October 27, 2024, at the Xenon A Stephanie Moss Academy, 8516 Park Drive, Omaha, NE. Persons present, President Courtney Daubendiek, Vice President Tara Sterns, member Joseph Scoville, and Director Kenneth Allen. They administered the registered barber examination to twenty examinees.

Practical Exams concluded at 1:25 p.m.

BOARD OF BARBER EXAMINERS

Courtney Daubendiek, President

Tara Sterns, Vice President

Secretary to the Board

Joseph Scoville, Member