

NEBRASKA BOARD OF BARBER EXAMINERS
1220 Lincoln Mall, Suite 100, Lincoln, NE

Draft Minutes are not approved until the next Board meeting on October 22, 2023

Draft Minutes

Sunday, July 30, 2023, Business Session

- 1. Call to Order** - At approximately 8 a.m., the Business Session opened at the College of Hair Design, 304 S. 11th St. Lincoln, NE. A copy of the Open Meeting Act observed. Meeting Notice posted on agency web site and posted at the Board Office. Persons present, President Zachary Millikan, Vice President Joseph Scoville, member Courtney Daubendiek, and Director Kenneth Allen.
- 2. Public Comment** – Mikayla Findlay, Fiscal Analyst to the Barber Board, spoke about her duties to the Board.
- 3. Meeting Minutes** - Minutes of the April 23, 2023 sessions reviewed. The motion by Daubendiek to approve the Minutes as presented, seconded by Scoville, Millikan concurred.
- 4. New Business** - The Fund Detail Reports and Budget Status Reports of expenditures and revenues for April, May and June 2023 were present for Board review. The motion by Daubendiek to approve the reports as presented, seconded by Scoville, Millikan concurred.
- 5. Closed Session** - At 8:05 a.m., motion by Daubendiek to proceed to closed session pursuant to Statute 84-1410 to deliberate on sensitive and legal issues seconded by Millikan, Scoville concurred. Vote to enter closed session: Millikan, yes. Daubendiek, yes. Scoville, yes. Motion by Daubendiek at 8:12 a.m. to end closed session seconded by Millikan, Scoville concurred. Vote to end closed session: Millikan, yes. Daubendiek, yes. Scoville, yes.
- 6. Board Ruling on Individuals** - Documents submitted on behalf of **Justin Grills**, reviewed by the Board. Motion by Daubendiek to approve the approval of school enrollment for Grills, with stipulations that he must follow all school policies, local, state, and federal laws, seconded by Scoville, Millikan concurred.

Documents submitted on behalf of **Dylan Koenig** reviewed by the Board. Motion by Daubendiek to approve Koenig's application for licensure, seconded by Scoville, Millikan concurred.

Documents submitted on behalf of **Adam Mossman** reviewed by the Board. Motion by Daubendiek that Moosman must successfully complete the barber examination for licensure, seconded by Scoville, Millikan concurred.

Documents submitted on behalf of **Trace White** reviewed by the Board. Motion by Daubendiek that White must successfully complete the barber examination for licensure, seconded by Scoville, Millikan concurred.

- 7. Child Support** - Director Allen presented the documents submitted by Department of Health and Human Services - Child Support for fully executing the notice of licensure suspension of **Jairo Vasquez Nunez** license number 209154, for delinquency in his court-ordered child support payments. Motion by Daubendiek to execute license suspension. Seconded by Scoville, and Millikan concurred.
- 8. Prov Exam Proctoring** – Documents regarding barber written examination proctoring submitted by Prov reviewed by the Board. Motion by Daubendiek to table this item, seconded by Millikan and Scoville concurred.
- 9. Instructor Credentials** – Application submitted on behalf of **John Danaher** reviewed by the Board. Motion by Daubendiek to approve Danaher's Assistant Instructor Examination, seconded by Scoville, Millikan concurred.

Credentials submitted on behalf of **Curtis Cross** regarding Barber Instructor Examination reviewed by the Board. Motion by Daubendiek to approve Cross for the Barber Instructor Examination, seconded by Scoville, Millikan concurred.

Credentials submitted on behalf of **Daniel Macke** regarding Barber Instructor Examination reviewed by the Board. Motion by Daubendiek to approve Macke for the Barber Instructor Examination, seconded by Scoville, Millikan concurred.

10. **2023 Legislation** – Director Allen discussed the advancement of LB245 which was signed by the Governor.
11. **Portable Shampoo Bowls** - Director Allen presented current Regulations previously adopted regarding shampoo bowls. Motion by Daubendiek is that shampoo bowls must be properly installed and plumbed, which portable shampoo bowls are not considered installed, seconded by Scoville, Millikan concurred.
12. **Directors Reports** - Director Allen presented the 22/23 Annual Governor’s Report, 22/23 Route Inspection Report and the Agency Fee Schedule for 23/23. The motion by Daubendiek to approve the reports as presented, seconded by Scoville, Millikan concurred.
13. **Reports of Barber Poles Displayed** - Director Allen reported no complaints concerning barber poles displayed at locations not licensed as a barber shop, pursuant the Barber Act §71-201.
14. **Barber Shop Application** – An application and sketch of a proposed barber shop submitted by T. Ray reviewed. Motion by Daubendiek to approve the application with stipulations concerning rest rooms and adjoining access points. Motion seconded by Millikan, and Scoville concurred.
15. **Examinee Credentials** - Director Allen presented credentials submitted by twenty-one applicants for the registered barber examination. Motion by Daubendiek: to accept all applicants, with the stipulation that the Board cannot issue a certificate to students R. Valdovinos Gonzalez, J. Washington, A. Perez-Martinez, A. Sadler, I. Castro, A. Guzman, and E. Gonzalez, until they have successfully passed the examinations and the required documentary evidence are submitted to the Board office by their respective school, verifying that all requirements have been met. The motion seconded by Scoville, Millikan concurred.

There being no further business, motion by Daubendiek to adjourn the meeting session, seconded by Millikan with Scoville concurring, the meeting adjourned at 9:10 a.m.

Sunday, July 30, 2023, Examination Session

The Board of Barber Examiners met at 10:00 a.m. Sunday July 30, 2023, at the College of Hair Design, 304 S. 11th St. Lincoln, NE Persons present, President Zachary Millikan, Vice President Joseph Scoville, member Courtney Daubendiek, and Director Kenneth Allen. They administered the registered barber examination to twenty barber examinees and one instructor examinee.

Practical Exams concluded at 2:25 p.m.

BOARD OF BARBER EXAMINERS

Zachary Millikan, President

Joseph Scoville, Vice President

Secretary to the Board

Courtney Daubendiek, Member