

NEBRASKA BOARD OF BARBER EXAMINERS  
1220 Lincoln Mall, Suite 100, Lincoln, NE

Draft Minutes are not approved until the next Board meeting on July 30, 2023

Draft Minutes  
Sunday, April 23, 2023, Business Session

1. **Call to Order** - At approximately 8 a.m., the Business Session opened at the Xenon A Stephanie Moss Academy, 8516 Park Drive, Omaha, NE. A copy of the Open Meeting Act observed. Meeting Notice posted on agency web site and posted at the Board Office. Persons present, President Zachary Millikan, member Courtney Daubendiek, and Director Kenneth Allen. Absent, Vice President Joseph Scoville.
2. **Public Comment** – Maico Diaz-Castelan spoke about the unlicensed persons working in South Sioux City.
3. **Meeting Minutes** - Minutes of the January 22, 2023 sessions reviewed. The motion by Daubendiek to approve the Minutes, seconded by Millikan.
4. **New Business** - The Fund Detail Reports and Budget Status Reports of expenditures and revenues for January, February and March 2023 were present for Board review. The motion by Daubendiek to approve the reports as presented, seconded by Millikan.
5. **Barber Poles Displayed** – - Director Allen reported several complaints concerning barber poles displayed at locations not licensed as a barber shop and sent letters to persons displaying barber poles pursuant the Barber Act §71-201.
6. **Closed Session** - At 8:11 a.m., motion by Daubendiek to proceed to closed session pursuant to Statute 84-1410 to deliberate on sensitive and legal issues seconded by Millikan. Vote to enter closed session: Millikan, yes. Daubendiek, yes. Motion by Daubendiek at 8:16 a.m. to end closed session seconded by Millikan. Vote to end closed session: Millikan, yes. Daubendiek, yes.
7. **Board Ruling on Individuals** - Documents submitted on behalf of **Richard Holmes**, reviewed by the Board. Motion by Daubendiek to approve school enrollment for Holmes, with stipulations that he must follow all school policies, local, state, and federal laws, seconded by Millikan.  
  
Documents submitted on behalf of **DeOntaya Wilson**, reviewed by the Board. Motion by Daubendiek to approve school enrollment for Wilson, with stipulations that he must follow all school policies, local, state, and federal laws, seconded by Millikan.
8. **Laura Bugg** – License by credentials application reviewed by the Board. The motion by Daubendiek to approve the approval of the Bugg application, seconded by Millikan.
9. **Jonathan Arreola** – License by credentials application reviewed by the Board. The motion by Daubendiek, Arreola must submit certification for his Texas license or successfully take the barber examination, seconded by Millikan.
10. **Mtema Sungura** – Exam Application presented by Director Allen and reviewed by the Board. The motion by Daubendiek to approve Sungura for examination, seconded by Millikan.
11. **Board Policy** – Director Allen discussed issues with meeting agenda material submitted just prior to Board meetings. Motion by Daubendiek to add to Board Policy, all material for Board review must be submitted to the Barber Board Office at least seven (7) working days prior to the Board Meeting to be included on the meeting agenda, seconded by Millikan.

**12. Directors Reports** - Director Allen discussed the progress of LB245 in the legislative session. Updates on a contract with Prometric's proctoring barber written examination discussed by Allen. Director Allen also updated the Board members on the issues with unlicensed persons cutting hair. The Board discussed proctoring instructor exams at the July meeting. The motion by Daubendiek to approve offering instructor exams to candidates who are not finished with instructor training, but near completion, seconded by Millikan concurred.

**13. Examinee Credentials** - Director Allen presented credentials submitted by thirteen applicants for the registered barber examination. Motion by Daubendiek: to accept all applicants, with the stipulation that the Board cannot issue a certificate to students H. Smith, M. Lopez-Briceno, M. Rivas, N. Thomas-Smith, N. Espinoza, A. Jones, T. Yap, A. Domingo Zurita, and D. Figueroa, until they have successfully passed the examinations and the required documentary evidence are submitted to the Board office by their respective school, verifying that all requirements have been met. The motion seconded by Millikan.

There being no further business, motion by Daubendiek to adjourn the meeting session, seconded by Millikan, the meeting adjourned at 9 a.m.

Sunday, April 23, 2023, Examination Session

The Board of Barber Examiners met at 10:00 a.m. Sunday April 23, 2023, at the Xenon A Stephanie Moss Academy, 8516 Park Drive, Omaha, NE. Persons present, President Zachary Millikan, member Courtney Daubendiek, and Director Kenneth Allen. Absent, Vice President Joseph Scoville. They administered the registered barber examination to thirteen examinees.

Practical Exams concluded at 1:05 p.m.

BOARD OF BARBER EXAMINERS

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Zachary Millikan, President

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Absent  
Joseph Scoville, Vice President

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Secretary to the Board

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Courtney Daubendiek, Member